

## CHECKLIST FOR GST REGISTRATION-PARTNERSHIP

<u>S. NO.</u>	<u>DETAILS</u>	<u>TYPE OF DOCUMENT</u>
1.	Photograph of each Partners	Passport Size Photo
2.	Proof of place of Business (any 1)	Electricity Bill <b>(Not Older than One Month)</b> (if Self Owned and in case the property is one the name of parents or someone else then Noc will be required)
		Rent/Lease Agreement (In case of rented Place)
3.	Mobile No. & Email of each partner	ONLY DETAILS
4.	Copy of identity proof each partner	PAN & Aadhar of each partner
5.	Pan Card of Firm Name	SOFT COPY
6.	Partnership Deed	SOFT COPY
7.	Nature of Business (Manufacturing/Service/ Trading)	ONLY DETAILS
8.	Letter of Authorization	SOFT COPY
9.	Industry (Product Description)	ONLY DETAILS

**NOTE: ALL DOCUMENTS ARE MANDATORY.**

**PLEASE MAKE SURE THAT DOCUMENTS SHARED ARE CLEAR IN NATURE AND INFORMATION IS CLEARLY VISIBLE.**

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(The Checklist is only indicative and not exhaustive and depending upon the local requirements at different places addition could be made as per necessity)

**Wish you success in future.**